

Division of Procurement Services Participating Addendum Authorization Form

Form Instructions: This form must accompany contracts being proposed for approval that are the result of participation (a.k.a. "piggybacking") under pre-existing, competitively awarded contracts. Pre-existing contracts can be in the form of multi-state cooperative agreements, or contracts that were competitively awarded by individual states or public entities. The information requested below should explain the general departmental need for the contracted service or commodity, describe the process undertaken to identify existing contracts, and explain the method of achieving the best contract in terms of price and quality of service/commodity.

<i>The following information should refer to the State of Maine's anticipated Participating Addendum:</i>			
Contract Administrator:	Tonia Ennis, PMO/BPM Director	Office/Division/Program:	DAFS/BHR/OSC
Agreement Amount: \$	\$15,309,695	CT or MA Number:	NASPO MA #AR2507
Contract Start Date:	10/22/18	Contract End Date:	6/1/2023
Vendor's Business Name:	Workday, Inc.	State of Maine VC Number for Vendor:	VS0000012890
Vendor's Contact Name, Physical Address, Email Address, and Phone Number	Workday, Inc. 6230 Stoneridge Mall Road Pleasanton, CA 94588 (703) 402-3476		
Type of Service/Commodity or Project Name:	SaaS – Cloud application for payroll		
<i>The following information should refer to the pre-existing contract held by another state or entity:</i>			
Name of Entity that released the original RFP (e.g. NASPO, or State and Dept.):	NASPO ValuePoint Utah – Lead State	Entity Contact Name, Email Address, and Phone Number:	NASPO ValuePoint
Original RFP Name and Number:	CH #16012 Cloud Solutions	Pre-existing Contract Name and Number (resulting from RFP):	State of Utah Cooperative Contract #AR2507
Contract Start Date:	4/24/17	Contract End Date:	9/15/26

<p>1. What is the departmental need for this service or commodity?</p> <p>The state needs to procure a payroll system that will meet its requirements. The legacy mainframe system is not the most cost-effective solution for the State long-term and it requires significant upgrades to maintain the longevity of the application.</p>
<p>2. How was the pre-existing contract identified?</p> <p>The state of Maine is required under 5 MRS A § 1825 B to purchase all "goods and services for the state or any department in a manner that best secures the greatest possible economy consistent with the required grade or quality of the goods or services. Except as otherwise provided by law, the Director of the Bureau of General Services shall make purchases of goods or services needed by the State or any department or agency of the State through competitive bidding."</p> <p>A NASPO ValuePoint Solicitation was released in 2016 for Cloud Solutions (#CH16012). The state of Utah led the cooperative RFP in 2016 on behalf of 35 states which resulted in awards granted to 38 cloud solution providers. The state of Maine participated in this RFP and the RFP was performed in such a manner as to be consistent with Maine's procurement rules and statute. The purpose of the RFP was to establish master agreements with qualified offerors to provide cloud solutions. Cloud solutions included the following categories: software as a service (SaaS), platform as a service (PaaS), and infrastructure as a service (IaaS).</p>

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3. Were multiple pre-existing contracts available? If so, how was the selected contract determined to be the best value to the State of Maine?

Workday, Inc. was one of many awardees for the SaaS cloud solution. However, Workday was the only awardee to provide payroll services.

Signature:



Date:

10-15-18