



## MEMORANDUM

**To:** President Jackson and Speaker Fecteau  
**From:** Michael D. Stoddard, Executive Director  
**Re:** Title 5 MRS §12023 Reports for Fiscal Year 2020  
**Date:** January 31, 2021

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### Summary

This memorandum contains the report of the Efficiency Maine Trust required by Title 5 MRS §12023 for the most recent fiscal year (FY2020). Our report includes:

- The report of the Trust's FY2020 sole source procurements as required in sub-§ 2.A;
- The report of the Trust's FY2020 contributions as required in sub-§2.B;

For FY2020, there were no changes to written policies and procedures to report pursuant to §12023(2)(C).

### A. Title 5 MRS §12023(2)(A) Report

*Procurements made in FY2020 exceeding \$10,000 for which competitive procurement was waived:*

1. Sole Source Procurements
  - a. None
2. Contract additions made in FY2020 to existing contracts which had previously waived competitive procurement:

Public Information and Outreach:

- a. Google AdWords: Total spent for year: \$128,750.68
- b. Elizabeth Crabtree: Total spent for year: \$3,698.75

Administrative:

- a. Meadow Park Development Corp. (office space lease): Total spent for year: \$82,991.79
- b. Perkins Thompson (legal): Total spent for year: \$46,550.00
- c. Tyler Technologies (software/tech support): Total spent for year: \$36,677.02

**B. Title 5 MRS §12023(2)(B) Report**

*All persons who received contributions (as defined in §12021) greater than \$1,000 in FY2020:*

1. Individual persons
  - a. None
  
2. Association Sponsorships – Integral to Program Delivery
  - a. Consortium for Energy Efficiency, Inc.: Total spent for year: \$23,051.00
  
3. Association Membership
  - a. Regional Greenhouse Gas Initiative, Inc.: Total spent for the year: \$57,118.54
  - b. Forward Capacity Market, ISO-NE: Total Spent for the year: \$5,000.00
  - c. Northeast Energy Efficiency Partnerships, Inc. Allies Program: \$6,000.00