**§13036. Contract with administrative unit**

The commission shall contract with the administrative unit to provide services as described in this chapter. [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

**1. Contract provisions.**  The contract must contain the policies and procedures for the implementation and oversight of the Small Business Development Center Program. The contract must include, but is not limited to:

A. The percentage of state funds to be allocated to the small business development center subcenters; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

B. The percentage of state funds to be allocated for administrative purposes; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

C. The percentage of state funds to be allocated for statewide services; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

D. The percentage of state funds to be allocated for small business research; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

E. Evaluation and reporting requirements for the subcenters and the administrative unit; and [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

F. Any other provisions necessary for the implementation of this chapter. [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

[PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

**2. Annual plan.**  The commission shall require the administrative unit to develop an annual plan. This plan must include, but is not limited to:

A. The types of services to be provided by the Small Business Development Center Program; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

B. The means by which services will be delivered; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

C. Special services to be provided and the reasons these services are needed; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

D. The location and identity of the organizations providing the regional services; and [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

E. Any other information considered by the commission to be necessary and pertinent to the mission of the program. [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

[PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

**3. Evaluation and reporting requirements.**  The commission shall establish evaluation and reporting requirements for the subcenter and the administrative unit. These requirements, at a minimum, must include:

A. The types, numbers and profiles of businesses served statewide and by each subcenter; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

B. The types and numbers of training programs offered through statewide services and by each subcenter; [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

C. An evaluation of the programs and services including the criteria by which the evaluations are made; and [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

D. Any other requirements the commission considers necessary to effectively evaluate the Small Business Development Center Program. [PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

[PL 1989, c. 875, Pt. L, §§2, 4 (NEW).]

SECTION HISTORY

PL 1989, c. 875, §§L2,4 (NEW).

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